

March 14th, 2024 Regular Monthly Meeting of the Town of Pulaski board was called to order by Chairman Roy Seifert at 7:30 p.m. at the Town Hall at 1727 Clyde St., Avoca, WI.

Pledge of Allegiance

Present: Roy Seifert, Chairman
Tony Bomkamp, Supervisor

Dan Imhoff, Supervisor
Lori Peat, Clerk
Dwayne Hiltbrand, Treasurer

Proof of Publication: March Agenda was too not in the Progressive. It was posted at the post office, village hall, and facebook. We know that this is not officially 3 public postings. Motion by Bomkamp, Second by Imhoff, Motion Carried

Approval of February Meeting Minutes: Motion by Imhoff/second by Bomkamp, motion carried.

Treasurers Report: Bank balances as of February 29, 2024

Checking \$86,993.89, Savings \$53,013.55, Large Equipment Fund \$41,875.77

Motion by Imhoff/second by Bomkamp to approve treasurer report, motion carried.

Patrolman's Report: Plowed a few times, Trimmed a few trees back on the road, There are a few signs that are missing in the township. Issues with the culvert on Bremmer road, serviced the grader, Imhoff would like to have a service log created for all of the equipment, this would be better for future information. Bahr asked where to dispose of the old oil. Bomkamp stated that he will remove the oil.

Audit Meeting: There were a few questions that we just double clarified. Printed a summary report of how many checks and what numbers Jordan Bomkamp got for mowing, Dean Olson getting ^{two} checks for an over payment, Two checks were in quickbooks and the DOR said that they were not received and could be voided. A check to Milestone was in Quickbook but they said it was no received and we do not owe them any money. This check was voided. A transfer transaction in October was not put into Quickbooks. It is entered now. 3 Check numbers just had to be updated. When Lori was clerk in the past they processed the liability checks straight through Quickbooks. These transactions are not an automatic transaction so the board agreed to write a check with the correct total. Motion by Imhoff, Second by Bomkamp, Motion carried.

Extra Labor Amounts: Imhoff commented at this time there is no written policy, He would like to create a first draft policy and look into labor rates. This policy will then be annualized yearly. After pubic conversation, everyone agree this was a good idea. Motion by Bomkamp, Second by Imhoff, Motion carried

Dirt on Booth Hollow/SandHill: The township would like to leave the dirt where it is at this point. We will need to work on this culvert soon and will need some of this dirt at that time.

Board paid 4 times a year: There was some talk that this was discussed in the early months of 2023. We were not able to find this in the minutes. Imhoff discussed that he believes there should be something also written about his process. This should have more of a discussion.

Gravel Bids: Ivey: $\frac{3}{4}$ -12.55, 1 $\frac{1}{2}$ -12.55. breaker rock-12.55, sanding- 15.35
Milestone: $\frac{3}{4}$ -13.50, 1 $\frac{1}{4}$ -13.50, breaker rock-13.40, rip-21

The board agreed to accept both bids at this time, they will try to typically use Milestone

Motion by Imhoff, Second by Bomkamp, motion carried

Whitmire questioned Milestone using Prairie Rd. He was asking if there was any written agreement with the Township and Milestone for future damage. The Township does not have a written agreement at this time. Imhoff would like to see a cost per road date format created in the future. He would like to make it so we are able to make sure that we can bring data to an written agreement if it is needed in the future.

Quickbooks: Quickbooks Desktop 2021 will be discontinued on May 31, 2024, Peat presented the 4 options that quickbooks has sent as recommendation. Peat recommended the QuickBooks Online Plus. At this time the board has agreed to have her move forward into the next step of changing over the Townships QuickBooks.
Motion by Imhoff, Second by Bomkamp, Motion Carried.

Open Records Request: Siefert would like to charge \$1/paper, this will help cover the cost of paper, ink and just the cost. Imhoff believes that the Township should create a policy of who the request need to be presented to and how they will be paid for and obtained, Lana form Iowa Cty stated that the county has an actual request form the needs to be completed to obtain the records. \$ for copies, \$ for electronic copies, \$ for labor- Imhoff would like input from the community and would like to present a rough draft before the annual meeting.

Chairman's Report: Nothing more

Clerk's Report: Iowa Cty Hwy department sent 3 maintenance work checklist, copies of these reports were given to each board member. We have received another dumpster after last meeting, We completed an insurance audit, We will be conducting the election test and having an election before the next meeting. Peat will be attending the virtual meeting for the road grant and the board of Review.

Approval of Bills: Motion by Imhoff/second by Bomkamp, motion carried.

Next meeting: April 11, 2024, at 7:30 p.m. at the Town Hall.

Annual Meeting: April 16th, 2024 at 7:30pm at the Town Hall

Adjourn: Motion by Imhoff/second by Bomkamp, motion carried.

Lori Peat, Clerk